

EXHIBIT

P

MONTGOMERY PUBLIC SCHOOLS

Montgomery, Alabama

REQUEST FOR PROFESSIONAL LEAVE/DETACHED DUTY

Date

10/15th '04

Name

Lowe, II, Melvin.

(Please Print)

School/Department

Lowe Lawrence

Position

Tutor-Teacher

Paid From (Check One):

Federal Fund
 Non-Federal Fund

Human Resources Manager
Montgomery Public Schools

I am requesting approval to be absent from my regular duty assignment on the following dates:

December 8th - 10th

Reason for Absence: (specific details)

Please see attachment(s) (4)

I am attaching other information related to my request. YES NO (Circle one)

YES NO (Circle one)

If approved, I will need a substitute.

418-25-1365

Social Security Number

Signature of Employee

I recommend:

Approval

Denial (Circle one)

Signature of Principal/ Supervisor/ Director

10/18/04

Date

Human Resources Manager's Use Only:

Denied
Jim Barker
11/05/04

Date

AEA/Lowe 00122